

**CITY OF KINGMAN
THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street
Kingman, Arizona**

5:00 p.m.

Special Meeting Minutes

Thursday, May 14, 2015

Members:	Officers:	Visitors Signing In:
R. Bowman, Chairman	S. Yocum, Council Liaison	See Attached List
D. Wolf, Vice-Chairman	J. Dougherty, City Manager	
J. Carpenter	R. Ruggles, Staff Liaison	
R. Giesbrecht	E. Tapia, Sanitation Superintendent	
M. Hicks	S. Shaffer, Recording Secretary	
C. Russell		
M. Van Hasselt		

CCC PURPOSE STATEMENT

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

SPECIAL MEETING MINUTES

CALL TO ORDER & ROLL CALL: Chairman Bowman called the meeting to order at 5:01:48 P.M. Six members were present and one member, David Wolf, was absent for the roll call. A quorum of members was achieved. Vice-Chairman Wolf arrived at 5:03 p.m.

- APPROVAL OF MINUTES:** The Clean City Commission reviewed the April 16, 2015 regular meeting minutes. Commissioner Russell made a motion to APPROVE the April 16, 2015 meeting minutes as written. Commissioner Carpenter SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0.

- AWARDS AND RECOGNITION:**

- Certificate of Appreciation.**

Chairman Bowman read a letter to the editor written by 8-year old Chris Buck that was published in the Kingman Daily Miner on December 31, 2014. On behalf of the Clean City Commission, Chairman Bowman and Vice-Chairman Wolf then presented a certificate of appreciation to Chris Buck for his efforts. Photos of the presentation were taken by Eddie Tapia, Sanitation Superintendent.

- Chuck Gibson Community Challenge Awards.**

On behalf of the Clean City Commission, Chairman Bowman and Vice Chairman Wolf presented certificates of appreciation and gift cards in the amount of \$100 to two organizations, KYC BUTT and the Cedar Hills 4-H Club. The Community Challenge Awards are presented to youth-oriented clubs and organizations that benefit the Kingman community. KYC-BUTT was awarded for their work in cleaning up an area along Stockton Hill Road and the removal of cigarette butt litter from

several city parks. The Cedar Hills 4-H Club was awarded for cleaning up and painting a residence at the Manzanita Baptist Church property at 2022 Golden Gate Avenue.

3. OLD BUSINESS

- a. **Review of Bag Donation Requests and Discussion of Methods to Reduce Plastic Bag Litter.**
Staff Liaison Rich Ruggles told the Clean City Commission (CCC) that letters were sent to local grocery stores including Smith's, Wal-Mart, Bashas' and Safeway, over the past couple of months. The letters requested reusable bag donations from the stores. These bags are proposed to be coupled with the reusable bags that the CCC purchased for the proposed bag giveaway. The north Safeway grocery store previously said they would participate. Mr. Ruggles stated that Bashas' responded to the request and will send a case of 100 reusable bags to the local Bashas' store for us to pick up.

The CCC discussed whether they should set a date to distribute bags and agreed to wait until the stores got bags in hand before setting a date. Smith's is waiting on corporate approval before they can donate any bags. Commissioner Hicks said she will be talk with new Wal-Mart manager about the request for bag donations. Chairman Bowman said he would like to pass out magnets with the reusable bags.

Commissioner Hicks asked about the plastic bags the City of Kingman collects and sends to Phoenix for recycling. Eddie Tapia confirmed that bag drop off location at Bashas' is collecting one bale a month which equals about 1 ton of plastic bags. Recently, Sanitation took seven bales of plastic bags to a new vendor who pays one cent per pound. Now, Bashas' will be taking the bales which will help with the cost of transportation. Bashas' is the only store working with the City to take the bales of bags to Phoenix for recycling. Otherwise, local grocery stores that do have bag collection bins take care of their own bag recycling. Additionally, 60-70 lbs. a day are being dropped off at eight City of Kingman plastic bag recycling drop sites located throughout Kingman.

The commission decided to discuss this item again in June to give the stores more time to obtain reusable bags and to respond to requests for reusable bag donations. Chairman Bowman requested that Staff Liaison Rich Ruggles prepare posters related to educating the public on plastic bag recycling. These will be used at future recyclable bag giveaways.

- b. **Airway Avenue Clean-up.**
Staff Liaison Rich Ruggles advised the CCC that he spoke with Krystal Burge's assistant recently. Ms. Burge is the owner of property on Airway Avenue which collects a lot of trash that blows from Smith's and Wal-Mart. Krystal Burge is happy to work with the CCC on keeping this area clean. She does not have a group that they could schedule for regular cleanups but there are several groups that do regularly clean this property such as KYC BUTT and other groups supervised by Police Chief DeVries. Mr. Ruggles said that he has not received a response from Smith's or Wal-Mart regarding developing a clean-up schedule.

Chairman Bowman asked if the CCC needed to ask permission to do a clean-up at that location. Mr. Ruggles clarified that the area of clean-up is in the public right-of-way and so the CCC did not have to ask permission from any of the property owners. Chairman Bowman suggested that the CCC should set a clean-up schedule for one day a month and should contact Police Chief

DeVries to make sure there are no conflicts with the clean-up schedules. Chairman Bowman asked Staff Liaison Rich Ruggles to obtain information regarding the Chief's clean up schedule. Once this information is received, the CCC will set their schedule.

4. NEW BUSINESS

a. Community Clean-up Discussion.

Chairman Bowman stated that the Community Clean-up on May 9, 2015, at the Mohave County Fairgrounds had an extremely low turnout. The event ran smoothly because everything was in place and the event started 15 minutes early. A survey was conducted by Sherie Sixkiller-Wing at the event in order to track the number of customers who attended the event and whether they lived within the city or county boundaries.

Staff Liaison Rich Ruggles presented the outcome of the survey. There were a total of 94 customers. 38 customers resided within the city and 56 were in the county. The percentage was 40% of the customers were from the City and 60% were from the County. Some customers made a couple of return trips to the clean-up on Saturday, but these people were counted only once in the survey.

Chairman Bowman mentioned that more customers had bagged their trash prior to arriving to the event and so the advertising may have made more of an impact on this clean up due to the number of people arriving with their trash already bagged. Chairman Bowman only had to go the dumpsters twice which is less than previous clean ups.

Eddie Tapia agreed that the advertising and flyers helped educate the public regarding the clean-up and congratulated the Clean City Commission for getting the flyers out and advertising.

Chairman Bowman thanked Eddie Tapia for a job well done by his crew. Commissioner Hicks wondered if the dumpsters on Topeka Street impacted the reduction of customers at the clean-up. Mr. Tapia stated that on average, his crew is dumping two of the three dumpsters every other day and agreed that they probably did reduce the number of customers and there was progress with people cleaning up on that side of town.

Chairman Bowman mentioned E.R.A.C.E. held recent clean up events which also may have led to the reduction of customers at the clean-up. Also, only seven vouchers were passed out to customers to take their trash to the landfill. Vice-Chairman Wolf passed out the vouchers and stated there were no issues with them.

Commissioner Russell mentioned that due to the cooperation of the prison, the normal amount of customers could be served. There were two compactors and two dumpsters going with plenty of people help and there were no more than five cars in line at one time. The shredder service was on time and stayed for a couple of hours and left. He did not have many customers; only three to four cars.

b. CARE Sandbox Meeting Discussion.

Commissioner Russell mentioned that the CARE Sandbox meeting will not be held until next week. The house property clean-up on Atlantic and Stockton Hill Road had to be postponed on April 25th due to rain and has been rescheduled for Saturday, May 30th at 7:30 am. The event

should not last more than two hours. The delay was also due to the rock not being delivered. The big rocks are already on site. A bunch of stuff was taken out of the house by the property owner and placed in the carport area which looks like a trash disposal. The appearance of the property is not improving even though we are helping the property owner clean up the landscaping.

c. Information Regarding Meeting Attendance.

Staff Liaison Rich Ruggles presented information to the CCC regarding the expectation of commissioners to attend the meetings. If a commissioner cannot attend, please call Mr. Ruggles, Sherie Sixkiller-Wing or Chairman Bowman at least 24 hours before the absence unless it is an emergency. If a commissioner has three or more unexcused absences in a year can be cause for removal.

Commissioner Hicks stated that when you are part of a committee you should be committed to attending meetings because everyone is depending on you. There was a previous CCC meeting where a quorum was not present and there were many people in attendance, yet the CCC could not hold the hearing. Commissioner Giesbrecht stated that he feels it is a privilege to be on a commission and if you cannot fulfill the responsibility, please remove yourself and give the seat to someone else.

Chairman Bowman also recalled along with Commissioner Hicks the meeting where the quorum was not met and agreed along with of the importance for commissioners to attend CCC meetings.

5. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

City Manager John Dougherty mentioned that the City of Kingman is a finalist in the ABC Challenge which stands for America's Best Cities Challenge. He requested that the CCC take pictures before and after of clean-ups so we can show ABC committee that the community is very active and works together on these clean ups. It was unfortunate that pictures were not taken of Ramblin Rose because it was a dramatic change of appearance. Please videotape or take pictures and send them to Yvonne at the Chamber of Commerce. She will include them in the packet of information showing that Kingman is active and working very hard to keep the community clean. This will also go a long ways to show our commitment in getting various groups out working in trying to improve the community.

Kingman is one of only two communities in Arizona which has advanced past the first round. The other city is a rich one not far from here. Show Low did not make it neither did Bullhead City. We should be very proud that we got this far but we still want the \$3 million dollars grand prize.

Chairman Bowman asked if there was anything that the CCC could do to help. City Manager Dougherty responded that right now we are working with a small team but would like to expand it out and add various groups such as the Cruisers, Beale Celebrations, youth groups, and get senior citizens involved. We need to show that we have a very large coalition and so that is what we are working on. Originally our budget for this round was \$50,000 and the corporation that is helping us is contributing another \$15,000 dollars and so now, we have a \$65,000 dollar budget. We gave a list of local companies that could raise another \$15,000 to Yvonne because we have to raise the money from the city in order to participate. We figured out that it would be a contribution of \$500 per corporation and we didn't think it would be a big deal for anybody.

Chairman Bowman mentioned that he worked last year with United Way for the festival clean up and we should get that going again. City Manager Dougherty said that we are having a Best of West on 66 and he would like to get the area cleaned up before then. Chairman Bowman will contact United Way to help with the clean-up because the City looked really good after the last clean-up. There were 400 people that were involved in the clean-up.

The City Manager responded that it shows how much the community does care when they are asked and gets involved which will boost us tremendously for Americas Best Cities. We are a small community but when the time comes we pull together and get things done.

Commissioner Russell said he took pictures of Rambling Rose before and after and asked who to provide pictures too. The City Manager responded that he should send the photos to Yvonne at the Chamber of Commerce.

Commissioner Hicks said there is a motel across from the Rutherford's Family Diner, the Desert Lodge, and lot next to the Hotel Beale that are getting cleaned up. She was wondering if there were before and after photos.

Council Liasion Stuart Yocum commented at how truly fantastic it would be if we ended up winning, coming in first and winning the whole thing. City Manager Dougherty agreed that 3 million would go a long way along with the \$50,000 and the \$100,000.

6. ANNOUNCEMENTS BY COMMISSION MEMBERS.

Commissioner Giesbrecht announced his resignation from the commission due to health reasons. He also mentioned upcoming Chillin' on Beale event on May 16th.

Commissioner Van Hasselt mentioned that there is a 3rd final public hearing being held on 5-15-15 at 9 am in Chino Valley related to the I-11 Corridor.

Council Liaison Yocum mentioned that the next Care Sandbox meeting will be held at the Garlic Clove instead of KPD.

ADJOURNMENT: Commissioner Hicks made a MOTION to ADJOURN the meeting. Commissioner Carpenter SECONDED and the MOTION and CARRIED UNANIMOUSLY with a vote of 6-0. Meeting Adjourned at 5:43:19 P.M.

APPROVED:

Ralph Bowman
Clean City Commission Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Sylvia Shaffer, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Special Meeting of the Clean City Commission held on May 14, 2015.

Dated this 18th day of June, 2015

Sylvia Shaffer, Recording Secretary